



COVID-19 Re-opening Questionnaire

We do not intend to re-open until Tuesday, 1 September at the earliest. The Institute does not have a full-time cleaner and there is no facility for cleaning and sanitising between hires. Consequently, users will be responsible for thoroughly cleaning and sanitising after each use. The Institute will provide cleaning and sanitising materials.

As a user of the Institute, it would be helpful to understand your plans for returning and we ask you to return this questionnaire either by email (treasurer@hayle-pei.org.uk), by mail or using SurveyMonkey (quickest) at <https://www.surveymonkey.co.uk/r/NRK6PX2> or scan QR code above.

Name of Group:

Name of person completing form:

Address:

Postcode:

Email:

Home Tel: Mobile Tel:

1	How likely are you to return to using the hall?	
2	Approximately when would you consider returning?	
3	Are you prepared to sanitise tables, chairs, toilets, door handles, etc. after your meeting and commit to doing this?	
4	If your answer to 3 is 'No', are you prepared to pay for a cleaner to do this?	
5	It is likely that we will have to close the kitchen. Would this stop you using the room?	
6	Any further comments: -	

PLEASE NOTE:

- a) Sanitiser will be available on entry and exit to the hall
- b) The hall will have a weekly clean and sanitisation.
- c) Access will only be allowed during the specific time of hire and to the room hired.
- d) A group risk assessment will be required for hall usage. This should cover at least: excluding people with coronavirus symptoms, dealing with social distancing, hand cleanliness, removal of tissues and other contaminated materials, cleaning of surfaces after the meeting and keeping a detailed list of attendees with contact information for use in the event of a confirmed case.
- e) All groups will need their own insurance including coverage for coronavirus.

To comply with Government advice, the Village Hall Trustees wish to ensure all users can be guaranteed a safe and sanitised environment in which to return and access our facilities. A risk assessment will be available but may be subject to change at any time.